



REALTOR® ASSOCIATION OF SOUTHERN MINNESOTA

## Administrative Data Worksheet

***Note: This form is to be completed by Office Staff requesting access to the MLS system Database.***

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
(Last Name) (First Name) (Middle Initial)

Office Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office Fax: \_\_\_\_\_

Position: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

DO YOU HOLD A REAL ESTATE LICENSE? \_\_\_\_\_

IF SO, INDICATE LICENSE NUMBER: \_\_\_\_\_

IF SO, ARE YOU CURRENTLY SELLING OR LISTING PROPERTY? \_\_\_\_\_

13. BROKER'S SIGNATURE: \_\_\_\_\_

(RASM OFFICE ONLY)

Password \_\_\_\_\_ Security Level \_\_\_\_\_ Date Assigned \_\_\_\_\_  
 Type \_\_\_\_\_ Status \_\_\_\_\_

*REALTOR® is a registered collective membership mark which may be used only by real estate professionals who are members of the NATIONAL ASSOCIATION OF REALTORS and subscribe to its strict Code of Ethics*